

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Assessment and Evaluation Board (Ö.D.K.)

Meeting Minutes

Meeting Date	26 October 2021
Venue	Meeting Hall A

DECISIONS

The Süleyman Demirel University Assessment and Evaluation Board (SDÜTF-ÖDK) convened on 26 October 2021 in Meeting Hall A, with the participation of the majority of the board members. At the meeting:

1. Since it was reported that there had been disruptions in the submission of examination questions beforehand, it was decided that, particularly for the Stage-2 term clerkship examinations, questions would be submitted at the latest one week before the examination date, with a warning to be issued by the coordination offices or the necessary correspondence to be carried out by the Chief Coordinator's Office. In addition, it was decided that the Term 4 and Term 5 Coordinators would be included in the Board, and that, if the Coordinators were unable to attend meetings, the Deputy Coordinators would attend in their place.
2. Since it was observed that examination documents in the archive were unlabeled, unsigned, or in envelopes that were not properly sealed, it was decided that, for all examinations conducted online or face-to-face, all questions, answers, official documents and correspondence would be kept in sealed and signed envelopes with the necessary care and on a confidential basis, both before and after the examination, and that this would be announced to all departments by the Chief Coordinator's Office.
3. It was decided that Prof. Dr. Metin Çirış, whose term of office as a member had expired, would be removed from the Board.
4. It was decided that Term 2 Coordinator Assoc. Prof. Dr. Dilek BAYRAM, Term 4 Coordinator Prof. Dr. Özgür PİRGON, and Term 5 Coordinator Assist. Prof. Dr. Tuba BAYKAL would be appointed as members of the Board.
5. It was decided that the next meeting would be held at the same place on 8 November 2021.

BOARD MEMBERS

1. Prof. Dr. Mekin SEZİK
2. Prof. Dr. Duygu KUMBUL DOĞUÇ
3. Prof. Dr. İ. Metin ÇİRİŞ
4. Assoc. Prof. Dr. Kanat GÜLLE
5. Assoc. Prof. Dr. Kemal Kürşat BOZKURT
6. Assist. Prof. Dr. Adnan KARAİBRAHİMOĞLU
7. Assist. Prof. Dr. M. İnci BAŞER KOLCU
8. Assist. Prof. Dr. Giray KOLCU