

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Assessment and Evaluation Board (Ö.D.K.)

Meeting Minutes

Meeting Date	12 March 2018
Venue	Dean's Office Building, Meeting Hall A

DECISIONS

The Süleyman Demirel University Assessment and Evaluation Board (SDÜTF-ÖDK) convened on 12 March 2018 in the Dean's Office Building, Meeting Hall A, with the participation of the majority of the board members. At the meeting, it was discussed that:

1. the faculty members of the departments with clerkships in the Term 4 course schedule should conduct their courses according to the course schedule,
2. the Dean of the Faculty of Medicine, Prof. Dr. Alim KOŞAR, the Vice Deans, and the members of the Assessment and Evaluation Board would visit the departments with a clerkship in Term 4 and discuss with the department chair and the clerkship education coordinators whether the clerkship programs they provide comply with UTEAK standards,
3. feedback would be collected from the faculty members teaching in Term 4,
4. after the corrections and changes made, the departments teaching in Term 4 would be notified, together with the Academic Board Decision stating that the courses were being taught on schedule and that the examinations conducted were appropriate for assessment and evaluation, by official letter to the Term 4 Coordinators' Office,
5. starting from the 2018-2019 academic year, information on how Assessment and Evaluation of the learning objectives would be carried out would also be added to the Faculty of Medicine website,
6. an official letter would be sent to the departments with a clerkship in Term 4 regarding the conduct of Assessment and Evaluation.
7. It was decided that the next meeting would be held at the same place on 2 April 2018.

ATTENDANCE

Prof. Dr. Mekin SEZİK — Attended
Prof. Dr. Hikmet ORHAN — Attended
Prof. Dr. Serpil DEMİRCİ — Attended
Assoc. Prof. Dr. Metin ÇİRİŞ — Attended
Assoc. Prof. Dr. Nilgün GÜRBÜZ — Attended
Assist. Prof. Dr. Kanat GÜLLE — Attended
Assist. Prof. Dr. Giray KOLCU — Attended
Assist. Prof. Dr. Osman GÜRDAL — Attended
Assist. Prof. Dr. Mümtaz Cem ŞİRİN — Attended
Assist. Prof. Dr. İlkey ARMAĞAN — Attended
Assist. Prof. Dr. Adnan KARAİBRAHİMOĞLU — Attended