

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Assessment and Evaluation Board (Ö.D.K.)

Meeting Minutes

Meeting Date	20 March 2017
Venue	Dean's Office Building, Meeting Hall A

DECISIONS

The Süleyman Demirel University Assessment and Evaluation Board (SDÜTF-ÖDK) convened on 20 March 2017 in the Dean's Office Building, Meeting Hall A, with the participation of all board members. At the meeting:

1. Practical examinations are not to be included in term course committee examinations. For a practical examination to qualify as an examination, it must contain a "psychomotor" skill component, and course committee examinations do not have this characteristic.
2. It was decided that a room would be allocated for question preparation and printing, and that only the term coordinators, or a faculty member assigned by the coordinators, would enter that room.
3. For the Term 1, 3rd Course Committee examination, the questions are to be entered into the system.
4. Care is to be taken to ensure that students purchase textbooks and prepare for examinations not only by studying questions from past terms but also by studying the recommended textbook(s).
5. Examination questions are not to be given to students after examinations; after each examination, the questions are to be projected in the lecture hall for evaluation with the students, and an end-of-course-committee evaluation meeting is to be held with the faculty members of that committee after every examination.
6. It was decided that cancelled questions in examinations would be accepted as correct.
7. It was decided that the next meeting would be held at the same location on 3 April 2017 at 10:30.

ATTENDANCE

Prof. Dr. Mekin SEZİK — Attended
Prof. Dr. Hikmet ORHAN — Attended
Assoc. Prof. Dr. Metin ÇİRİŞ — Attended
Assist. Prof. Dr. Osman GÜRDAL — Attended
Assist. Prof. Dr. Giray KOLCU — Attended