

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Assessment and Evaluation Board (Ö.D.K.)

Meeting Minutes

Meeting Date	2 December 2016
Venue	Dean's Office Building, Meeting Hall A

DECISIONS

The Süleyman Demirel University Assessment and Evaluation Board (SDÜTF-ÖDK) convened on 2 December 2016 in the Dean's Office Building, Meeting Hall A, with the participation of all board members. At the meeting:

1. It was decided that Article 2.3 of the ÖDK Working Principles and Procedures, which read: "2.3. The Board elects a chair from among its own members and notifies the Dean's Office so that the chair may be appointed by the Dean," would be amended to read: "2.3. The Board elects a chair from among its own members. The chair designates one (1) vice-chair. The chair and vice-chair are notified to the Dean's Office so that they may be appointed by the Dean."
2. Assist. Prof. Dr. Giray KOLCU was designated as vice-chair by the Chair, Assist. Prof. Dr. Osman GÜRDAL.
3. It was deemed appropriate to add the name of the Faculty student representative to the list of members.
4. It was decided to use a template — comprising the question stem, response rates, difficulty index, and discrimination index — for question analysis.
5. It was decided to continue showing the number of questions in the course schedule provided to students.
6. It was deemed appropriate to continue the threshold (baraj) system.
7. It was decided that the advising system would be updated and that the advising directive would be sent to advisors.
8. It was decided that an authorization scheme for the Learning Management System would be prepared.

ATTENDANCE

Prof. Dr. Mekin SEZİK — Attended
Prof. Dr. Hikmet ORHAN — Attended
Assoc. Prof. Dr. Metin ÇİRİŞ — Attended
Assist. Prof. Dr. Osman GÜRDAL — Attended
Assist. Prof. Dr. Giray KOLCU — Attended