

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Undergraduate Medical Education Board (M.Ö.T.E.K.)

Meeting Minutes

Meeting No	90
Meeting Date	11 June 2025
Venue	Dean's Office Building, Hall A

AGENDA ITEMS

1. General Assessment

DECISIONS

1. The clerkship program, clerkship guides, and assignments for the clerkships to be taught in Term VI during the 2025-2026 academic year were assessed and were found appropriate in the form presented to the Board.
2. The dates of the events previously decided upon at EPDK meetings were determined. Accordingly, it was decided that the "4th Intern Workshop" would be held on 17 June 2025 and the "Career Days" would be held on 25 June 2025.
3. At the previous meeting, it had been accepted that course programs from the clinical clerkships would be requested on a weekly basis. However, it was reported by the Term 6 coordinator, Assoc. Prof. Dr. Filiz Alkaya Solmaz, that the current program continues to be maintained monthly rather than weekly, and that course programs are therefore requested from the departments on a monthly basis.
4. It was stated that planning the Term 6 course program on a weekly rather than monthly basis in the 2026-2027 academic year would gain an extra 4 weeks, and that this time could be used for a second elective clerkship. It was decided that planning for this should begin.
5. The Term 6 coordinator, Assoc. Prof. Dr. Filiz Alkaya Solmaz, spoke about the difficulties experienced when forming clerkship groups in response to requests from students. It was also stated that verbal feedback had been received from students indicating that always continuing in the same clerkship group was an obstacle to students' socialization. For this reason, it was decided that students would be mixed using different parameters each year when forming clerkship groups.
6. It was requested by the coordinators that the Faculty Administrative Board Decisions concerning students who will take make-up examinations include detailed information on which examinations (theoretical examination, practical application, which course's practical application examination, etc.) the decision taken covers. For this purpose, it was decided that students requesting a make-up examination would be asked to specify these details when submitting their make-up examination petition to the Student Affairs Office.
7. It was decided that, in addition to the provisions of the existing "Special Student Directive" applicable when our Faculty's students take courses as a special student at another higher education institution, the following matters would also be taken into consideration. Accordingly:
When our Faculty's students take courses on an annual basis as a special student at another higher education institution:
 1. In Terms 1, 2 and 3, a compatibility of at least 75% is required in terms of course duration and content.
 2. In Terms 4 and 5, it is essential that clerkships which must be taken as mandatory clerkships in our Faculty's course program also be present as mandatory clerkships at the institution the student wishes to attend. In cases where one or more clerkships that are mandatory at our Faculty are not present as mandatory clerkships at the other higher education institution where the course will be taken as a special student, the student must complete the missing clerkship(s) at their own institution upon return. A compatibility of at least 75% is required in the clerkship contents.
 3. In Term 6, if the higher education institution at which the student will take courses as a special student is a Faculty accredited by TEPDAD, a compatibility of at least 75% in the annual program is required; if the higher education institution at which the student will take courses as a special student is

not a Faculty accredited by TEPDAD, a compatibility of at least 75% in each clerkship's content is required.

ATTENDANCE

Faculty of Medicine Undergraduate Medical Education Board

Prof. Dr. Nilgün ŞENOL — Attended
Assoc. Prof. Dr. Sabriye ERCAN — Attended
Assoc. Prof. Dr. Mehtap SAVRAN — Attended

Education and Instruction Chief Coordinator's Office

Prof. Dr. Emel SESLİ ÇETİN — Attended
Assoc. Prof. Dr. Fevziye Burcu ŞİRİN — Attended
Assoc. Prof. Dr. Vehbi Atahan TOĞAY — Attended

Term 1 Coordinators

Prof. Dr. Pınar ASLAN KOŞAR — Did not attend
Assoc. Prof. Dr. Dilek Aşçı ÇELİK — Attended
Assist. Prof. Dr. Gülçin YAVUZ TÜREL — Attended

Term 2 Coordinators

Prof. Dr. Soner ALBAY — Attended
Assoc. Prof. Dr. Kenan ÖZTÜRK — Did not attend
Assist. Prof. Dr. İhsan HIZ — Did not attend

Term 3 Coordinators

Assist. Prof. Dr. Furkan Çağrı OĞUZLAR — Attended
Assist. Prof. Dr. Adnan KARAİBRAHİMOĞLU — Attended
Assist. Prof. Dr. Halil İbrahim BÜYÜKBAYRAM — Attended

Term 4 Coordinators

Assoc. Prof. Dr. Ali BAĞCI — Did not attend
Assoc. Prof. Dr. Alparslan MERDİN — Did not attend
Assist. Prof. Dr. İbrahim EROĞLU — Did not attend

Term 5 Coordinators

Assist. Prof. Dr. Süleyman Emre AKIN — Attended
Assist. Prof. Dr. Ahmet BİNDAL — Did not attend
Assist. Prof. Dr. Gözde BACIK YAMAN — Did not attend

Term 6 Coordinators

Assoc. Prof. Dr. Filiz ALKAYA SOLMAZ — Attended
Assist. Prof. Dr. Eyyüp Sabri ÖZDEN — Did not attend
Assist. Prof. Dr. Merve ERÇELİK — Attended

Education Program Evaluation Board

Prof. Dr. Ersin USKUN — Attended

Department of Medical Education and Informatics

Assoc. Prof. Dr. M. İnci BAŞER KOLCU — Did not attend
Assist. Prof. Dr. Giray KOLCU — Did not attend

Assessment and Evaluation Board

Assist. Prof. Dr. Adnan KARAİBRAHİMOĞLU — Attended

Student Representatives

Hilmi AKKAYA (Term 1 Representative) — Attended
Kübra BİLİR (Term 2 Representative) — Did not attend
Alperen ÜZÜMCÜ (Term 3 Representative) — Did not attend
Refik Erdem KARAKULAK (Term 4 Representative) — Attended
Eren BAŞGÖR (Term 5 Representative) — Did not attend
Muhammet Emin AĞIR (Term 6 Representative) — Attended
Board Secretary: Musa AKAN