

**SÜLEYMAN DEMİREL UNIVERSITY**  
**FACULTY OF MEDICINE**  
**Undergraduate Medical Education Board (M.Ö.T.E.K.)**

**Meeting Minutes**

|              |                                |
|--------------|--------------------------------|
| Meeting No   | 81                             |
| Meeting Date | 5 September 2024               |
| Venue        | Dean's Office Building, Hall A |

**AGENDA ITEMS**

1. General Assessment
2. Review of the matters to be carried out within the scope of educational activities

**DECISIONS**

1. It was stated that the newly appointed Term Coordinators had reviewed the course programs for Terms 1, 2 and 3, and that consistency had been ensured between the course plans and the programs.
2. It was stated that the common topics included in the Term 2 course program, taught under the same heading but with different content by the Departments of Biophysics and Physiology, had been rearranged, and that the changes in question had been reflected in the course program in the manner specified at the Education Program Evaluation Board (EPDK).
3. It was observed that the ECG course, which had been decided to be included within Course Committee 2 of the Term 2 course program and conducted as an integrated session, was not included in the program. Noting the necessity of this course, which is to be conducted with the joint participation of the Departments of Biophysics and Physiology together with the Department of Cardiology, it was decided that it be added to the course program.
4. It was decided that the activity titled "Meeting with Intern Physicians," intended for Term 6 students, would be launched in the 2024-2025 Academic Year as a monthly meeting, covering the topic headings discussed at the EPDK.
5. It was decided that, in next year's course plans, the course hours would be presented to the Senate as a total for the academic year, rather than separately for each course committee.
6. It was decided that newly prepared course programs would be checked by the Chief Coordinator's Office before being discussed at the Faculty Administrative Board.
7. It was decided that, when preparing next year's course programs, a common format and content style would be used across terms.

**ATTENDANCE**

**Faculty of Medicine Undergraduate Medical Education Board**

Prof. Dr. Nilgün ŞENOL — Did not attend  
Assoc. Prof. Dr. Sabriye ERCAN — Attended  
Assoc. Prof. Dr. Mehtap SAVRAN — Attended

**Education and Instruction Chief Coordinator's Office**

Prof. Dr. Emel SESLİ ÇETİN — Attended  
Assoc. Prof. Dr. Fevziye Burcu ŞİRİN — Attended  
Assoc. Prof. Dr. Vehbi Atahan TOĞAY — Attended

**Term 1 Coordinators**

Prof. Dr. Pınar ASLAN KOŞAR — Did not attend  
Assoc. Prof. Dr. Dilek Aşçı ÇELİK — Attended  
Assist. Prof. Dr. Gülçin YAVUZ TÜREL — Attended

**Term 2 Coordinators**

Prof. Dr. Soner ALBAY — Attended  
Assoc. Prof. Dr. Kenan ÖZTÜRK — Attended  
Assist. Prof. Dr. İhsan HIZ — Attended

**Term 3 Coordinators**

Assist. Prof. Dr. Furkan Çağrı OĞUZLAR — Attended  
Assist. Prof. Dr. Adnan KARAİBRAHİMOĞLU — Attended  
Assist. Prof. Dr. Halil İbrahim BÜYÜKBAYRAM — Attended

#### **Term 4 Coordinators**

Assoc. Prof. Dr. Ali BAĞCI — Attended  
Assoc. Prof. Dr. Alparslan MERDİN — Attended  
Assist. Prof. Dr. İbrahim EROĞLU — Did not attend

#### **Term 5 Coordinators**

Assist. Prof. Dr. Süleyman Emre AKIN — Did not attend  
Assist. Prof. Dr. Ahmet BİNDAL — Did not attend  
Assist. Prof. Dr. Gözde BACIK YAMAN — Attended

#### **Term 6 Coordinators**

Assoc. Prof. Dr. Filiz ALKAYA SOLMAZ — Attended  
Assist. Prof. Dr. Eyyüp Sabri ÖZDEN — Attended  
Assist. Prof. Dr. Merve ERÇELİK — Did not attend

#### **Education Program Evaluation Board**

Prof. Dr. Ersin USKUN — Attended

#### **Department of Medical Education and Informatics**

Assoc. Prof. Dr. M. İnci BAŞER KOLCU — Did not attend  
Assist. Prof. Dr. Giray KOLCU — Did not attend

#### **Assessment and Evaluation Board**

Assist. Prof. Dr. Adnan KARAİBRAHİMOĞLU — Attended

#### **Student Representatives**

Kübra BİLİR (Term 1 Representative) — Did not attend  
Nazire Ece AVVURAN (Term 2 Representative) — Did not attend  
Refik Erdem KARAKULAK (Term 3 Representative) — Attended  
Eren BAŞGÖR (Term 4 Representative) — Not recorded  
Muhammet Emin AĞIR (Term 5 Representative) — Attended  
Mehmet Milhan SOYASLAN (Term 6 Representative) — Not recorded  
Board Secretary: Musa AKAN

#### **NOTE**

The signature sheet could not be included within the scope of the Personal Data Protection Law (KVKK).  
Assistance will be provided upon request.