

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Undergraduate Medical Education Board (M.Ö.T.E.K.)

Meeting Minutes

Meeting Date	4 April 2023
Venue	Meeting Hall A

DECISIONS

The Süleyman Demirel University Undergraduate Medical Education Board (SDÜTF-MÖTEK) convened on 4 April 2023 in Meeting Hall A under the chairmanship of Prof. Dr. Alim KOŞAR, with the participation of board members. At the meeting:

1. It was shared that our University's Academic Calendar had been postponed by 3 weeks and that the program had been extended to 23 June 2023. Based on the announcement made by the Higher Education Council (YÖK), it was reported that face-to-face education would begin on Monday, 10 April 2023, and that attendance would not be taken from students.
2. The Term 4 student representative shared the number of students who indicated they would be able to attend once face-to-face education resumed. Accordingly, it was learned that 120 students in Term 1, 90 in Term 2, and 88 in Term 3 stated that they would be able to attend face-to-face education.
3. It was decided that it would be appropriate for students who would be unable to attend face-to-face classes to send their justifications to the relevant Coordinator's Office e-mail address, and for these justifications to be evaluated by a commission to be established.
4. The Term 3 Coordinator shared the current status of the education program. Accordingly, it was reported that the theoretical courses of Course Committee 4 had ended and that the theoretical courses of Course Committee 5 would also end the following week, but that the practical courses of these two course committees had not yet been given. It was shared that, once the theoretical courses ended the following week, the practical courses would be given face-to-face. It was stated that the Course Committee 4 and Course Committee 5 examinations had not been held.
5. The Term 2 Coordinator stated that the theoretical courses had ended, that the course schedule for the practical courses had been completed, and that there was no problem in proceeding to the practical courses. It was stated that the Course Committee 4 examination had not been held, and it was indicated that they planned to hold this examination on Wednesday, 19 April 2023.
6. It was decided that, for students who would be unable to attend the face-to-face practical and professional-skills courses, video recordings to be made during the face-to-face practical sessions, as well as video recordings previously made for distance education during the pandemic period, would be used.
7. It was decided that it would be appropriate for Term 1's Course Committee 3, Term 2's Course Committee 4, and Term 3's Course Committees 4 and 5 to be held online. It was stated that the dates would be announced later on the website.
8. The concern was raised that online examination assessments do not fully measure the student. For this reason, the view was shared that, in future terms, it would also be appropriate for the accreditation process to introduce to our Faculty the "Progress Test" ("Gelişim Sınavı") practice used by some faculties in our country in assessing education and training.
9. The Department of Medical Education gave information regarding what the "Progress Test" is and how it is administered.
10. The matter of reducing the time allotted per question in online examinations was discussed. The student representatives stated that they believed working students would be less successful in that case.
11. The Term 4 Coordinator gave information that arrangements had been made regarding the clerkships coinciding with the Feast of Sacrifice (Kurban Bayramı): the Department of Cardiology would hold its examination on Wednesday so that students could move on to the Cardiovascular Surgery (KVC) clerkship from Thursday onward, and the Department of Plastic Surgery would likewise hold its examination on Wednesday so that students could move on to the Pediatric Surgery clerkship on Thursday; this arrangement was decided to be appropriate. It was stated that they were grateful to the

departments concerned for their cooperation. It was decided that it would be appropriate to send a letter of thanks to the departments concerned.

12. The Term 4 and Term 5 Coordinators stated that, among the students who had come from the earthquake-affected region and begun their education in Term 5, there were 15 students who had not previously taken the Cardiovascular Surgery clerkship at their own faculty (in Term 4), and that an additional Cardiovascular Surgery clerkship needed to be opened so that these students could proceed to internship. It was reported that approval had been obtained from the Academic Board of the Department of Cardiovascular Surgery for a separate Cardiovascular Surgery clerkship to be opened for these students on 12-16 June, so that they could begin their internship training without disadvantage.

13. The Department of Medical Education reported that the simulated-patient training sessions had been completed and that education with simulated patients could begin in the coming term.

14. The Term 5 Coordinator shared that they were continually being asked for information regarding the preparation of Course Information Packages. It was noted that our University had prepared a video on this subject, and it was decided that it would be appropriate for the link to the video to be shared again in writing.

15. It was decided that the next meeting would be held on Tuesday, 9 May 2023.