

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Undergraduate Medical Education Board (M.Ö.T.E.K.)

Meeting Minutes

Meeting Date	7 August 2020
Venue	Meeting Room A, Dean's Office Building

DECISIONS

The Süleyman Demirel University Undergraduate Medical Education Board (SDÜTF-MÖTEK) convened on 7 August 2020 in Meeting Room A of the Dean's Office Building, with the participation of the board members, under the chairmanship of Prof. Dr. Alim KOŞAR. At the meeting:

1. At the previous MÖTEK meeting (dated 7 July 2020), the decision of the Council of Higher Education (YÖK) that up to 40% of all education could be conducted online had been shared with the board members, and the number of face-to-face classes had been requested from all term coordinators. However, due to the increase in COVID-19 case numbers, in order to reduce the risk of transmission, it was decided that all theoretical courses would be conducted online; that practical applications in Term 1, 2 and 3 would be carried out with students divided into more groups and in accordance with distancing rules; and that practical education in the Term 4 and 5 clerkship groups would likewise be conducted face-to-face in small groups.
2. Information was provided by our Vice Dean regarding the installation of ultraviolet lamps in the laboratories.
3. In the last three months of the 2019-2020 Academic Year, examinations had been conducted online due to the outbreak. For the 2020-2021 academic year, it was decided that examinations would be held face-to-face as far as possible, with examinations for Term 1, 2, 3 and 4 to be held in the lecture halls and the halls located in the Dean's Office building, and examinations for Term 5 to be held in the classrooms with higher student capacity (Classrooms 6, 7 and 8).
4. It was decided that the talks and classes held during Term 1 orientation week would be conducted online, and that the laboratory and hospital introduction would not be held.
5. It was decided that all students would have their temperature checked upon entering the Dean's Office building and the hospital, and would not be admitted without a mask.
6. It was decided that the schedule prepared to allow the departments with Term 5 classes to jointly use the large classrooms (Classrooms 6, 7 and 8) would be shared with the departments.
7. It was proposed that the education supervisors in Term 4 and 5 plan students' arrivals at the hospital so as to avoid overcrowding. It was decided that, in order to enable this arrangement, clerkship representatives must establish contact with the clerkship education supervisors before the start of the education term.
8. It was decided that these decisions could be reviewed and amended in line with YÖK decisions.
9. It was decided that the next meeting would be held on 8 September 2020, between 12:30 and 13:30.

ATTENDANCE

Prof. Dr. Alim KOŞAR — Attended
Prof. Dr. Tolga ATAY — Attended
Prof. Dr. Mustafa Özgür PİRGON — Attended
Prof. Dr. Münire ÇAKIR — Attended
Prof. Dr. Soner ALBAY — Attended
Prof. Dr. Metin ÇİRİŞ — Attended
Prof. Dr. Duygu KUMBUL DOĞUÇ — Attended
Prof. Dr. Gonca SANDAL — Attended
Assoc. Prof. Dr. Pınar ASLAN KOŞAR — Attended
Assoc. Prof. Dr. Kanat GÜLLE — Attended
Assoc. Prof. Dr. Selma KORKMAZ — Attended
Assoc. Prof. Dr. Atalay DOĞRU — Attended
Assoc. Prof. Dr. Kemal Kürşat BOZKURT — Attended
Assoc. Prof. Dr. Sabriye ERCAN — Attended

Assist. Prof. Dr. Giray KOLCU — Attended
Assist. Prof. Dr. Melike DOĞAN ÜNLÜ — Attended
Assist. Prof. Dr. Yadigar KASTAMONI — Attended
Assist. Prof. Dr. Ahmet DURSUN — Attended
Assist. Prof. Dr. Demircan ÖZBALCI — Attended
Assist. Prof. Dr. Hamit Hakan ARMAĞAN — Attended
Assist. Prof. Dr. İlter İLHAN — Attended
Assist. Prof. Dr. M. İnci BAŞER KOLCU — Attended
Assist. Prof. Dr. F. Burcu ŞİRİN — Attended
Assist. Prof. Dr. Özgür ÖNAL — Attended
Assist. Prof. Dr. Dudu Dilek YAVUZ — Attended
Assist. Prof. Dr. Tuba BAYKAL — Attended
Assist. Prof. Dr. Adnan KARAIBRAHİMOĞLU — Attended
Mert AYKAÇ (Term 1 Representative) — Attended
Mehmet Milhan SOYASLAN (Term 2 Representative) — Attended
Kağan TÜRKER (Term 3 Representative) — Attended
Özgür DEMİR (Term 4 Representative) — Attended
Eminhan UYAN (Term 5 Representative) — Attended
Yunus Emre EKİNCİ (Term 6 Representative) — Attended