

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Undergraduate Medical Education Board (M.Ö.T.E.K.)

Meeting Minutes

Meeting Date	April 2020
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DECISIONS

In view of the extraordinary situation being experienced on a global scale and declared a "Pandemic" by the World Health Organization, it has been decided, within the scope of the "Pandemic Period Distance Education Applications Road Map" published by the Decisions of the Presidency of the Republic of Turkey and the Presidency of the Council of Higher Education (YÖK) with the aim of enabling education and training processes to continue with as little interruption as possible, that the remaining period of the 2019-2020 SPRING SEMESTER shall be conducted through the Distance Education System.

It has been announced by YÖK that the spring semester at higher education institutions will be completed through distance education and that face-to-face education will not be carried out for this semester. It has also been stated that universities may establish a new calendar during the summer term for programs and practical courses that cannot continue via the distance education infrastructure.

Within this framework, it has been decided that the following procedures and principles shall be applied through the distance education system for the remaining period of the 2019-2020 spring semester at Süleyman Demirel University Faculty of Medicine:

1. Our Faculty will switch to distance education as of Monday, 6 April 2020, with your existing course schedules remaining valid.
2. In the event that courses cannot be followed synchronously (live, at the same time) for various technical reasons, it will be possible to watch the video recordings afterward. For this purpose, the Adobe Connect application will be used via the OYS (<http://oys.tip.sdu.edu.tr/>) (if necessary, other applications may also be used). All information regarding the application will be sent to students by e-mail. This information will also be shared with students both on the OYS (<http://oys.tip.sdu.edu.tr/>) and on the Faculty of Medicine's website (<https://tip.sdu.edu.tr/>) and on social media accounts.
3. For our students who may experience problems with internet access, a sufficient number of various course materials (syllabi, lecture notes, presentations, etc.) will be available on the OYS (<http://oys.tip.sdu.edu.tr/>).
5. Solutions will be found within our Faculty for courses that are entirely practice-oriented. On this matter, the necessary explanations will be announced by the Dean's Office of the Faculty of Medicine on the official website.

For intern students, videos, up-to-date information, presentations and resources — prepared by our Faculty's teaching staff on the health problems they will most frequently encounter at the centers to which they are assigned upon graduation and on how to combat the Covid-19 outbreak — will be uploaded to the system via the OYS (<http://oys.tip.sdu.edu.tr/>).

An announcement regarding the schedule and method of the course committee examinations, final examinations and resit examinations will be made on our official pages.

It was decided that the next meeting would be held on 12 May 2020, between 12:30 and 13:30.