

**SÜLEYMAN DEMİREL UNIVERSITY**  
**FACULTY OF MEDICINE**  
**Undergraduate Medical Education Board (M.Ö.T.E.K.)**

**Meeting Minutes**

|              |                                        |
|--------------|----------------------------------------|
| Meeting Date | 6 November 2018                        |
| Venue        | Dean's Office Building, Meeting Hall A |

**DECISIONS**

The Süleyman Demirel University Undergraduate Medical Education Board (SDÜTF-MÖTEK) convened on 6 November 2018 in Meeting Hall A of the Dean's Office Building under the chairmanship of Prof. Dr. Münire ÇAKIR, with the participation of 19 board members. At the meeting:

1. Since the fingerprint scanners used for attendance in the Term 1, Term 2, and Term 3 lecture halls were malfunctioning, the devices would be replaced by the manufacturer. It was deemed appropriate for attendance to be taken by the old method until the new devices were delivered, and it was decided that attendance sheets in different colors would be prepared so that students would not experience congestion when signing in.
2. It was decided that the faculty members on duty in Term 1, Term 2, and Term 3 would be informed about this matter.
3. It was deemed appropriate for research assistants who had completed their doctorates and taught courses at the Faculty of Medicine to prepare their own exam questions on the subjects they taught and enter them into the system.
4. It was decided that the exam scoring calculated according to the practical and theoretical hours of the courses in the course committees would continue to be applied as currently practiced.
5. The evaluation methods used by the departments for assessing intern competencies, as coordinated by the Term 6 coordination office, were reviewed. Whether the proposed changes should be added to the intern logbook was discussed.

**BOARD MEMBERS**

Prof. Dr. Alim KOŞAR  
Prof. Dr. Mekin SEZİK  
Prof. Dr. Mustafa Özgür PİRGON  
Prof. Dr. Münire ÇAKIR  
Assoc. Prof. Dr. Rasih YAZKAN  
Assoc. Prof. Dr. Nilgün ŞENOL  
Assoc. Prof. Dr. Gonca SANDAL  
Assoc. Prof. Dr. Pınar ASLAN KOŞAR  
Assoc. Prof. Dr. Halil AŞCI  
Assoc. Prof. Dr. Kanat GÜLLE  
Assoc. Prof. Dr. Ömer ÇELİK  
Assist. Prof. Dr. Giray KOLCU  
Assist. Prof. Dr. Fatih AKSOY  
Assist. Prof. Dr. Mümtaz Cem ŞİRİN  
Assist. Prof. Dr. Mehtap SAVRAN  
Assist. Prof. Dr. Melike DOĞAN ÜNLÜ  
Assist. Prof. Dr. İlkey ARMAĞAN  
Assist. Prof. Dr. Yedigir KASTAMONİ YAŞAR  
Assist. Prof. Dr. Ahmet DURSUN  
Assist. Prof. Dr. Fatma Nihan CANKARA  
Assist. Prof. Dr. Selma KORKMAZ

Assist. Prof. Dr. Demircan ÖZBALCI  
Assist. Prof. Dr. Hamit Hakan ARMAĞAN  
Assist. Prof. Dr. Seyfullah KAN  
Arda AKBULUT (Term 1 Representative)  
Kağan TÜRKER (Term 2 Representative)  
Yahya ÖLMEZ (Term 3 Representative)  
Yunus Emre EKİNCİ (Term 5 Representative)  
Mevlüt Kürşat GÜRDAL (Term 6 Representative)