

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Undergraduate Medical Education Board (M.Ö.T.E.K.)

Meeting Minutes

Meeting Date	5 June 2018
Venue	Dean's Office Building, Meeting Hall A

DECISIONS

The Süleyman Demirel University Undergraduate Medical Education Board (SDÜTF-MÖTEK) convened on 5 June 2018 in Meeting Hall A of the Dean's Office Building under the chairmanship of Prof. Dr. Alim KOŞAR, with the participation of 24 board members. At the meeting:

1. MÖTEK deemed it appropriate that, during Term I Orientation Week, the introduction of the Morphology Building practice/application halls be given by Assoc. Prof. Dr. Nilgün Gürbüz, Assoc. Prof. Dr. Ömer Çelik, Assist. Prof. Dr. Yadigar Kastamoni Yaşar and Assist. Prof. Dr. Ahmet Dursun; and that, for the introduction of the Research and Practice Hospital to students, our Vice Chief Physicians Assoc. Prof. Dr. Taylan Oksay, Assoc. Prof. Dr. Alper Özorak, Assist. Prof. Dr. Nesrin Gökben Beceren and Assist. Prof. Dr. Nihat Şengeze be assigned to this task.

2. Since, up to now, 48 faculty members have submitted the Special Study Module topics requested from them, it was decided that these submitted topics would be covered in the Special Study Modules to be opened in the Term III Fall semester of the 2018-2019 academic year; and that, for the Special Study Modules to be opened in the Term II Spring semester, topics would be requested anew from faculty members once the academic year begins. It was decided that the ÖÇM Board would first study how the assessment and evaluation of the Special Study Modules would be conducted, and that this would be presented at the next MÖTEK meeting.

3. For the Term II "Introduction to Clinical Sciences" courses, it was decided that, before the 2018-2019 academic year begins, standard information sheets covering examination methods (circulatory system examination, respiratory system examination, abdominal examination, head-and-neck examination, urinary system examination, genital system examination, neurological examination, musculoskeletal system examination) would be prepared and distributed to students and to the faculty members who would conduct the practical sessions. Prof. Dr. Mustafa Özgür Pirgon, a volunteer faculty member, was assigned the task of contacting the relevant Departments and coordinating the preparation of the sheets. It was considered that, should this preparation not be ready in time for the 2018-2019 academic year, the "Guide to Physical Examination in Medicine" published by İnönü University Press could be used.

4. It was decided that the coordination of Term V elective clerkships would be carried out by the Term 5 Coordinator's Office; that, before the 2018-2019 academic year begins, students would make their selections in the "Student Information System"; that a maximum of 10 students would be accepted per elective clerkship; and that attendance at elective clerkships would be mandatory. The board was informed as to which clerkships were being offered as Term V elective clerkships.

5. It was discussed how the "Prescription Days" activity planned for Term VI could be conducted in the most efficient way. Since it would be more difficult to set aside time within a specific clerkship, it was decided that case presentations would be given on conditions for which general practitioners are likely to write prescriptions frequently; that these treatment- and prescription-focused presentations would be held once a month in the conference hall; and that the organization of these sessions would also be carried out by the Term VI Coordinator's Office.

6. The nuclear medicine course titles and hours proposed to be integrated into the Term IV and Term V clerkship education programs — in place of the Nuclear Medicine Clerkship, which would be held for the last time in the 2018-2019 academic year — were shared with MÖTEK. Accordingly, it was reported that 8 hours of nuclear medicine courses would be added to Term II Course Committee 1, 9 hours to the Term IV Internal Medicine, Pediatrics and Cardiology clerkship course programs, and 4 hours to the Term V Chest Diseases, Infectious Diseases, Orthopedics and Neurology clerkship course programs.

7. It was decided that the determined make-up examination dates for Term IV and Term V would be announced to the Departments through the Term Coordinators' Offices.

BOARD MEMBERS

1. Prof. Dr. Alim KOŞAR
2. Prof. Dr. Mekin SEZİK
3. Prof. Dr. Mustafa Özgür PİRGON
4. Prof. Dr. Münire ÇAKIR
5. Prof. Dr. Hikmet ORHAN
6. Assoc. Prof. Dr. Rasih YAZKAN
7. Assoc. Prof. Dr. Nilgün ŞENOL
8. Assoc. Prof. Dr. Gonca SANDAL
9. Assoc. Prof. Dr. Pınar ASLAN KOŞAR
10. Assoc. Prof. Dr. Murat KOÇER
11. Assoc. Prof. Dr. Nilgün GÜRBÜZ
12. Assist. Prof. Dr. Halil AŞCI
13. Assist. Prof. Dr. Ömer ÇELİK
14. Assist. Prof. Dr. Giray KOLCU
15. Assist. Prof. Dr. Kanat GÜLLE
16. Assist. Prof. Dr. Fatih AKSOY
17. Assist. Prof. Dr. Mümtaz Cem ŞİRİN
18. Assist. Prof. Dr. Mehtap SAVRAN
19. Assist. Prof. Dr. Melike DOĞAN ÜNLÜ
20. Assist. Prof. Dr. İlkay ARMAĞAN
21. Assist. Prof. Dr. Yadigar K. YAŞAR
22. Assist. Prof. Dr. Ahmet DURSUN
23. Assist. Prof. Dr. Fatma Nihan CANKARA
24. Assist. Prof. Dr. Selma KORKMAZ
25. Assist. Prof. Dr. Demircan ÖZBALCI
26. Assist. Prof. Dr. Hamit Hakan ARMAĞAN
27. Kağan TÜRKER (Term 1 Representative)
28. Mustafa KAYAN (Term 2 Representative)
29. Eminhan UYAN (Term 3 Representative)
30. Yunus Emre EKİNCİ (Term 4 Representative)
31. Mevlüt Kürşat GÜRDAL (Term 5 Representative)
32. Selin ÜNAL (Term 6 Representative)