

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Undergraduate Medical Education Board (M.Ö.T.E.K.)

Meeting Minutes

Meeting Date	2 May 2018
Venue	Dean's Office Building, Meeting Hall A

DECISIONS

The Süleyman Demirel University Undergraduate Medical Education Board (SDÜTF-MÖTEK) convened on 2 May 2018 in Meeting Hall A of the Dean's Office Building under the chairmanship of Prof. Dr. Münire ÇAKIR, with the participation of 19 board members. At the meeting:

1. The details of the Term I Orientation Week were discussed and the program was finalized.
 - It was decided that the Term I Coordinators' Office would send a request letter for the Student Associations' introductory talks.
 - For the visit to the Morphology Building practice halls, it was decided that students would be divided into 4 groups, and that the faculty members who would guide the groups would be determined by the Term I Coordinators' Office and reported to the Chief Coordinator's Office.
 - Suggestions were taken from the members for the course "Principles of Being a Good Physician." It was decided that the Department of General Surgery faculty member Prof. Dr. Mahmut BÜLBÜL would be consulted first, and that, if he were unavailable, the Department of Child Health and Diseases faculty member Prof. Dr. Ahmet ÖRMECİ would be consulted.
 - For the course "Physical and Psychological Integrity in Medical Students," it was decided that the Term I Coordinators' Office would consult with the Chair of the Department of Psychiatry, Prof. Dr. Duru KUZUGÜDENLİOĞLU, to determine the speaker.
 - For the visits to the SDU Research and Practice Hospital and the Experimental Animals Laboratory to be held on the last two days of Orientation Week, it was decided that students would be divided into eight groups. It was decided that the faculty members who would guide the groups and the faculty members who would provide information in the departments visited would be determined by the Term I Coordinators' Office and reported to the Chief Coordinator's Office.
2. It was decided that the Department of Medical Education would carry out work to structure the Term I course "Human Sciences in Medicine" to be "learner-centered."
3. It was decided that ÖÇM (Special Study Module) sessions would be placed in the Term II and Term III programs in the 2018-2019 academic year. Adding ÖÇM sessions to the Term I program was abandoned (because a sufficient number of classrooms could not be found).
4. Regarding the Term III Introduction to Clinical Education courses, it was decided that the clerkship education coordinators would be informed at the Education Program Evaluation Committee meeting, and that a letter would then be sent to the departments for their information.
5. It was decided that the Term II Coordinators' Office and the relevant boards would work on dividing students into groups for the Term III Introduction to Clinical Education courses and organizing their hospital visits with appropriate attire and equipment.
6. It was decided that a letter would be sent to the relevant departments regarding adding a "Medicine and Smoking" education day to the Term II Public Health course committee and planning the faculty members who would teach it.
7. It was decided that the duration of the Neurosurgery clerkship would be extended to two weeks.
8. Based on feedback received from students, since it was determined that there were duplicate topics taught by the Departments of Neurology and Neurosurgery in Term IV, it was decided that the relevant clerkship education coordinators would be informed in order to eliminate this situation, and that an appropriate program would be prepared through joint work.
9. In line with student feedback and for the sake of integration, it was decided that the relevant clerkship education coordinators would work on merging the Chest Diseases and Chest Surgery clerkships.

10. It was decided that evidence-based medicine sessions, conducted through case-based discussion by the clerkship education coordinators under the supervision of the Term IV and Term V Coordinators, would be added, and that these sessions would be placed in the course schedule as "Evidence-Based Medicine Practice."
11. It was decided that a letter would be sent to the Assessment and Evaluation Board regarding starting to collect feedback from the Term IV and V clerkship groups as soon as possible, and that the clerkship education coordinators would be informed about implementing the feedback forms.
12. In preparation for discontinuing the Nuclear Medicine clerkship, it was decided that the Nuclear Medicine clerkship education coordinator, Prof. Dr. Süreyya ÇERÇİ, and the Term IV Coordinators' Office would work on placing the Nuclear Medicine course content into appropriate clerkships, and that, since each student group would start from a different clerkship, courses explaining the working principles of Nuclear Medicine would be added to the Term III program for all students.
13. It was decided that the Nuclear Medicine clerkship would be held for the last time in the 2018-2019 academic year and would cease to be a separate clerkship in the 2019-2020 academic year.
14. It was decided that, in the 2018-2019 academic year, the duration of the Radiology clerkship given in Term IV would be reduced from two weeks to one week.
15. It was considered appropriate to form a separate board for the coordination of the elective clerkships to be held for 1 week in Term IV in the 2018-2019 academic year, and for 2 weeks in the 2019-2020 academic year.
17. It was decided that, starting from the 2018-2019 academic year, the Clinical Pharmacology clerkship given in Term IV would be replaced by a Prescription Days practice in Term VI.
18. As a result of discussions held with the departments regarding the changes planned in the Term VI program, the Term VI Coordinators' Office was informed that the duration of the Emergency Medicine clerkship would be 2 months (1 month of which at the Isparta City Hospital Emergency Department), the duration of the Public Health clerkship would be 1.5 months, and the duration of the Family Medicine clerkship would be 15 days.
19. It was decided that integrated sessions to assist vertical integration would be added to the Term VI program.
20. Regarding the removal of the threshold (baraj) practice in course committee exams, information was given to the board members by the Vice Dean, Assist. Prof. Dr. Kanat GÜLLE, in response to a question raised on the matter.

ATTENDANCE

Prof. Dr. Alim KOŞAR — Attended
Prof. Dr. Mekin SEZİK — Did not attend
Prof. Dr. Mustafa Özgür PİRGON — Attended
Prof. Dr. Münire ÇAKIR — Attended
Prof. Dr. Hikmet ORHAN — Did not attend
Assoc. Prof. Dr. Rasih YAZKAN — Attended
Assoc. Prof. Dr. Nilgün ŞENOL — Attended
Assoc. Prof. Dr. Gonca SANDAL — Did not attend
Assoc. Prof. Dr. Pınar ASLAN KOŞAR — Attended
Assoc. Prof. Dr. Murat KOÇER — Did not attend
Assoc. Prof. Dr. Nilgün GÜRBÜZ — Attended
Assist. Prof. Dr. Halil AŞCI — Attended
Assist. Prof. Dr. Ömer ÇELİK — Attended
Assist. Prof. Dr. Giray KOLCU — Attended
Assist. Prof. Dr. Kanat GÜLLE — Attended
Assist. Prof. Dr. Fatih AKSOY — Did not attend
Assist. Prof. Dr. Mümtaz Cem ŞİRİN — Did not attend
Assist. Prof. Dr. Mehtap SAVRAN — Attended
Assist. Prof. Dr. Melike DOĞAN ÜNLÜ — Attended
Assist. Prof. Dr. İlkey ARMAĞAN — Did not attend
Assist. Prof. Dr. Yadigar K. YAŞAR — Did not attend
Assist. Prof. Dr. Ahmet DURSUN — Did not attend
Assist. Prof. Dr. Fatma Nihan CANKARA — Attended
Assist. Prof. Dr. Selma KORKMAZ — Attended

Assist. Prof. Dr. Demircan ÖZBALCI — Attended
Assist. Prof. Dr. Hamit Hakan ARMAĞAN — Did not attend
Kağan TÜRKER (Term 1 Representative) — Attended
Mustafa KAYAN (Term 2 Representative) — Did not attend
Eminhan UYAN (Term 3 Representative) — Did not attend
Yunus Emre EKİNCİ (Term 4 Representative) — Did not attend
Mevlüt Kürşat GÜRDAL (Term 5 Representative) — Attended
Selin ÜNAL (Term 6 Representative) — Attended