

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Postgraduate Medical Education Board (M.S.T.E.K.)

Meeting Minutes

Meeting No	5
Meeting Date	14 October 2024
Venue	Dean's Office Building, Hall A

AGENDA ITEMS

1. Organizing an orientation program for research assistants newly starting duty at our Faculty.
2. Discussing at the Faculty Board that MESTEK's meeting frequency would be such that it convenes at least twice a year.
3. Discussing the reason for the low participation in the feedback survey evaluation report received from research assistants.

DECISIONS

It was unanimously decided that:

1. The Orientation Training for newly starting residents would be conducted face-to-face, as it was assessed that this would be more effective; in these trainings:
 - a. the problems residents have with faculty members and other residents regarding closing consultations would also be addressed;
 - b. although the subject of Enlil [system] usage would be covered, additional training would also be provided by data processing staff in each department on this subject if necessary;
 - c. if necessary, verbal communication would be established with department chairs so that residents could ensure their participation;
2. a letter stating "Has started rotation." would be issued at the start of rotation in the departments where rotation is carried out;
3. "breaking bad news" training would be organized for residents;
4. "calling a blue code" and "resuscitation" training would be given to residents;
5. dates would be set and groupings made for all trainings based on the feedback received by the Resident Representative and the schedules of the faculty members who would provide the training;
6. the Chief Physician's Office would be spoken to regarding delays in payments made by the hospital;
7. the next meeting would be held on a date two weeks later, with the follow-up of decisions as the agenda.

ATTENDANCE

Prof. Dr. Nilgün ŞENOL (Dean) — Attended
Prof. Dr. Süleyman Serhat GÜRPINAR (Chair) — Attended
Prof. Dr. Mekin SEZİK — Attended
Prof. Dr. Pakize KIRDEMİR — Attended
Prof. Dr. Duygu KUMBUL — Attended
Prof. Dr. Füsün Zeynep AKÇAM — Attended
Prof. Dr. Önder TOMRUK — Attended
Assoc. Prof. Dr. Sabriye ERCAN (Vice Dean) — Attended
Assoc. Prof. Dr. Mehtap SAVRAN (Vice Dean) — Attended
Assoc. Prof. Dr. Giray KOLCU — Attended
Assist. Prof. Dr. Gözde BACIK YAMAN — Attended
Assist. Prof. Dr. İbrahim Cemal MASLAK — Attended
Assist. Prof. Dr. Melike DOĞAN ÜNLÜ — Attended
Res. Assist. Yasin İNAL (Resident Representative) — Attended

Note: The signature sheet could not be included due to the scope of the KVKK (Law on the Protection of Personal Data). Assistance will be provided upon request.