

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Education Program Evaluation Board (E.P.D.K.)

Meeting Minutes

Meeting No	82
Meeting Date	2 July 2024
Venue	Dean's Office Building, Hall A

AGENDA ITEMS

1. Review of the matters to be carried out within the scope of the board's activities

DECISIONS

1. In line with the letters received from the relevant departments regarding the transfer of the hematological system topics included in Term 2 Course Committee 2 to Term 2 Course Committee 1, it was decided that it would be appropriate to transfer the hematology topics taught by the Departments of Physiology and Biochemistry in Term 2 Course Committee 2, and the courses numbered 22HIS.05, 22HIS.06, and 22HIS12 taught by the Department of Histology, to Term 2 Course Committee 1.
2. It was decided that it would be appropriate for the courses in Term 2 that are taught by the Department of Biophysics and the Department of Physiology and that have overlaps in name and content to be rearranged following discussions between the relevant departments.
3. It was decided that it would be appropriate to add the ECG course — one of the same topic headings taught by the Departments of Biophysics and Physiology in Term 2 — to the schedule as an integrated session.
4. It was decided that it would be appropriate to elaborate the "General Review" heading seen in the practice courses of the Department of Biophysics in Term 2, and to write the content in parentheses in the schedule.
5. It was decided that it would be appropriate to prepare the Faculty of Medicine Examination Implementation Directive.
6. It was decided that it would be appropriate to add the algorithm related to post-examination evaluations to the "Faculty of Medicine Examination Implementation Directive" to be prepared.
7. It was decided that it is necessary for the departments that send questions for the examination to be invited to the post-examination evaluations and for their participation to be ensured, and that it would be appropriate for the relevant faculty members to be invited to the evaluation by the coordinators for this purpose.
8. It was shared that disruptions can occur in newly appointed faculty members' following of the course schedule and integrated sessions, and it was decided that it would be appropriate to add information on this matter to the faculty member orientation program.
9. It was decided that the informational SMS messages reminding faculty members of their course hours, previously implemented by some coordinators, are useful, that this notification could be made centrally through the system, and that the necessary discussions would be held for this purpose.
10. The prepared "Social Responsibility Course Flow Chart and Directive" was shared and opinions were received. It was stated as an opinion, and added, that it would be appropriate to add, for evaluation in the Directive for the NGO, the presentation of the observation report and/or poster at a scientific event and/or serving at the NGO's stand.
11. The "Social Responsibility Course Observation Report" was shared and opinions were received. It was decided that it is appropriate.
12. It was shared as an opinion that obtaining official university-domain email addresses for coordinators and carrying out correspondence through this official email address would also facilitate follow-up through the same email in the event of coordinator changes, and it was decided that this would be appropriate.

ATTENDANCE

Faculty of Medicine Undergraduate Medical Education Board

Prof. Dr. Nilgün ŞENOL — Attended
Assoc. Prof. Dr. Sabriye ERCAN — Attended
Assoc. Prof. Dr. Mehtap SAVRAN — Attended

Education and Instruction Chief Coordinator's Office

Prof. Dr. Mekin SEZİK — Did not attend
Prof. Dr. Halil AŞCI — Did not attend
Assoc. Prof. Dr. Vehbi Atahan TOĞAY — Attended

Term 1 Coordinators

Assoc. Prof. Dr. Kuyaş HEKİMLER ÖZTÜRK — Attended
Assist. Prof. Dr. Halil ÖZBAŞ — Did not attend
Assist. Prof. Dr. M. Yusuf TEPEBAŞI — Did not attend

Term 2 Coordinators

Prof. Dr. Mustafa SAYGIN — Attended
Assoc. Prof. Dr. Rahime ASLANKOÇ — Attended
Assoc. Prof. Dr. Onur ELMAS — Attended

Term 3 Coordinators

Assoc. Prof. Dr. Fatma Nihan CANKARA — Did not attend
Assist. Prof. Dr. Cennet AK — Did not attend
Assist. Prof. Dr. Ümran AYDEMİR SEZER — Did not attend

Term 4 Coordinators

Assoc. Prof. Dr. Ali BAĞCI — Attended
Assoc. Prof. Dr. Alparslan MERDİN — Attended
Assist. Prof. Dr. İsa SÖZEN — Did not attend

Term 5 Coordinators

Assist. Prof. Dr. Süleyman Emre AKIN — Attended
Assist. Prof. Dr. Ahmet BİNDAL — Did not attend
Assist. Prof. Dr. Furkan Çağrı OĞUZLAR — Attended

Term 6 Coordinators

Assoc. Prof. Dr. Filiz ALKAYA SOLMAZ — Attended
Assist. Prof. Dr. Girayhan ÇELİK — Did not attend
Assist. Prof. Dr. Merve ERÇELİK — Attended

Department of Public Health

Prof. Dr. Ersin USKUN — Attended

Department of Medical Education and Informatics

Assoc. Prof. Dr. M. İnci BAŞER KOLCU — Attended
Assist. Prof. Dr. Giray KOLCU — Attended

Student Representatives

Term 1 Representative — Did not attend
Term 2 Representative — Did not attend
Term 3 Representative — Did not attend
Term 4 Representative — Did not attend
Term 5 Representative — Did not attend
Term 6 Representative — Attended
Board Secretary: Musa AKAN

NOTE

The signature sheet could not be included within the scope of the Personal Data Protection Law (KVKK). Assistance will be provided upon request.