

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Education Program Evaluation Board (E.P.D.K.)

Meeting Minutes

Meeting No	75
Meeting Date	6 February 2024
Venue	Dean's Office Building, Hall A

AGENDA ITEMS

1. Review of the matters to be carried out within the scope of the board's activities

DECISIONS

1. Having discussed the need to focus on the course programs, it was decided that, since an official letter has not yet been written to initiate the process for the departments to assess the programs' compliance with the National Core Education Program (UÇEP), such a letter would be written next week and the departments would be given a period of 1 month to carry out their assessment.
2. It was decided that the Department of Anatomy's proposals to add anatomy courses to the Departments of General Surgery, Neurology, Brain and Nerve Surgery, and Otorhinolaryngology and Head-Neck Surgery were appropriate in terms of vertical integration, and that it would be appropriate for the manner in which the proposed courses would be placed in the program to be discussed with the relevant departments and settled by decision there. It was decided that the Term 6 course programs among those on the website needed to be detailed further. For example, instead of simply "bedside visit," the specific topic to be discussed during that visit needs to be detailed; these courses are already detailed in the course-fee form, and these forms could be made use of during the editing process [illegible].
3. It was decided that a revision of the intern logbooks is necessary.
4. The request to open a summer school regarding the clerkships that some students had failed was discussed. It was discussed that there are certain criteria for opening a summer school: that the relevant faculty member or department must wish to open the summer school, that at least 50 students must enroll in the program, and that the time remaining in the summer term after the resit exams must allow sufficient time for the program to be carried out; that the summer school is intended to reward successful students and enable them to finish school early, whereas here it would deviate from its purpose by becoming a practice aimed at unsuccessful students; and that, apart from one faculty, no example of this exists at other medical faculties. Having discussed this, it was decided that opening a summer school would be neither appropriate nor feasible.
5. It was shared that work on taking attendance through the electronic system in Terms 1, 2, and 3 is continuing. It was reported that, once this work is completed, attendance can be taken according to the course programs.
6. It was shared that, for newly proposed courses (including Special Study Modules/ÖÇM), the Course-Opening Form must always be filled out.
7. It was discussed that, when the clerkship weeks in the Term 6 course program are added up, they correspond to a total of 48 weeks; however, starting the program as of the 1st of the month and running it on a monthly rather than weekly basis was causing a loss of 4 weeks. It was decided that the Term 6 program would be organized on a weekly basis. It was decided that, since some elective departments continually have requests for interns, work would be carried out on the program to meet this.
8. It was reported by the Department of Emergency Medicine that, in the intern program, interns undertake a 1-month clerkship at the City Hospital, that problems related to its running (such as meals not being provided, attendance issues, etc.) can occasionally occur, and that, for now, solutions are found through bilateral relations. It was discussed that the field training given there is important and indispensable in terms of focusing on community-priority health problems, ensuring that interns receive training suited to working conditions before starting their duties, and enabling them to see cases outside the university.

9. It was reported that some Term 3 students forget to select their Special Study Module (ÖÇM) and project courses at the start of the term, and find themselves facing the situation of being unable to sit the final exam by the end of the term; that this situation is followed closely by the Student Affairs unit, which notifies students when necessary, but that such situations can still occur, albeit rarely.

10. It was discussed that, in the functioning of the advising system, disruptions occur when students do not get in contact with their advisors; that the solution to this would be a program that is approved only after the student has met with their advisor; that previously there was an advisor faculty member's approval requirement for course selection, but that this was removed on the grounds that it unnecessarily increased the faculty member's workload; and that a similar system could be reintroduced, but that this would require amending the Education and Instruction Directive.

11. It was discussed that, previously, faculty members teaching in Term 3 used to receive a reminder message beforehand, but that this reminder was not sent this year. It was reported that this matter would also be resolved once the work on the attendance system is completed.

12. It was discussed that a Retired Faculty Member room could be established so that faculty members who have retired from our Faculty do not feel like strangers during their visits to the Faculty.

ATTENDANCE

Undergraduate Medical Education Board of the Faculty of Medicine

Prof. Dr. Nilgün Şenol — Attended

Assoc. Prof. Dr. Sabriye Ercan — Attended

Assoc. Prof. Dr. Mehtap Savran — Attended

Chief Coordinator's Office for Education and Instruction

Prof. Dr. Mekin Sezik — Did not attend

Prof. Dr. Halil AŞCI — Attended

Term 1 Coordinators

Assoc. Prof. Dr. Kuyaş HEKİMLER ÖZTÜRK — Did not attend

Assist. Prof. Dr. Halil ÖZBAŞ — Attended

Assist. Prof. Dr. M. Yusuf TEPEBAŞI — Did not attend

Term 2 Coordinators

Prof. Dr. Mustafa SAYGIN — Attended

Assoc. Prof. Dr. Rahime ASLANKOÇ — Attended

Assoc. Prof. Dr. Server YAĞCI — Did not attend

Term 3 Coordinators

Assoc. Prof. Dr. Fatma Nihan CANKARA — Did not attend

Assist. Prof. Dr. Cennet AK — Did not attend

Assist. Prof. Dr. Ümran AYDEMİR SEZER — Attended

Term 4 Coordinators

Assoc. Prof. Dr. Ali BAĞCI — Attended

Assoc. Prof. Dr. Alparslan MERDİN — Attended

Assist. Prof. Dr. İsa SÖZEN — Did not attend

Term 5 Coordinators

Assist. Prof. Dr. Süleyman Emre AKIN — Attended

Assist. Prof. Dr. Ahmet BİNDAL — Did not attend

Assist. Prof. Dr. Furkan Çağrı OĞUZLAR — Attended

Term 6 Coordinators

Assoc. Prof. Dr. Filiz ALKAYA SOLMAZ — Attended

Assoc. Prof. Dr. Demircan ÖZBALCI — Did not attend

Assist. Prof. Dr. Girayhan ÇELİK — Attended

Department of Public Health

Prof. Dr. Ersin USKUN — Attended

Department of Medical Education and Informatics

Assoc. Prof. Dr. M. İnci BAŞER KOLCU — Did not attend

Assist. Prof. Dr. Giray KOLCU — Attended

Student Representatives

Term 1 Representative — Attended

Term 2 Representative — Attended

Term 3 Representative — Did not attend

Term 4 Representative — Did not attend

Term 5 Representative — Attended

Term 6 Representative — Did not attend

Board Secretary: Musa AKAN — Attended

Note: The signature sheet could not be included due to the scope of the KVKK (Law on the Protection of Personal Data). Assistance will be provided upon request.