

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Education Program Evaluation Board (E.P.D.K.)

Meeting Minutes

Meeting Date	13 December 2022
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DECISIONS

The Süleyman Demirel University Education Program Evaluation Board (SDÜTF-EPDK) convened on 13 December 2022 under the chairmanship of Prof. Dr. Ersin USKUN. At the meeting:

1. In the feedback received from interns, the matter was raised that the one-month portion of the 2-month Emergency Medicine clerkship carried out at the City Hospital does not pass productively, and that students are left unsupervised during this period. In relation to this agenda item, the Chair of the Department of Emergency Medicine, Prof. Dr. Önder TOMRUK, and Assoc. Prof. Dr. Hamit Hakan ARMAĞAN, were invited to the meeting and attended. How the clerkship in question could be made more productive was discussed at the board. It was stated that this type of community-based education is difficult to control. The board members were asked their views on the questions of whether community-based education should be continued, and how such education could be made more productive. The board members, and the Department of Medical Education in particular, expressed the view that community-based education must definitely be continued, that it is important for accreditation, and that it should even be increased if possible. The practices and proposed solutions of the Department of Public Health, the Department of Family Medicine, and the Department of Chest Diseases, which provide community-based education at such institutions outside the university, were shared. It was stated that, in order for such education to be conducted more productively, it is necessary to meet with institution administrators at certain intervals, to exchange views, and to place a degree of responsibility on the other party as well. The Department of Emergency Medicine stated that bilateral relations continue without interruption, that duty rosters exist, and that they are trying to make arrangements in bilateral relations with institution administrators, but that because this is adult education, no further pressure can be placed on the students. The Term 6 Coordinator's Office shared the view, which it stated had also been raised from time to time in previous meetings, that a rearrangement is needed in the 2023-2024 academic year due to the excessive number of groups in the Term 6 clerkships. It was stated that it would be more appropriate for the matter to be reopened for discussion during these arrangements, and it was decided that the matter would be discussed again during those discussions.

2. In order to achieve vertical integration in education, it was reported that, following a previous request from the Department of Radiology, and pursuant to that request, as a result of verbal discussions held by the Dean's Office with the clinics, the General Surgery and Internal Medicine clerkships had responded favorably to the matter of adding radiology lectures. It was decided that these departments, and the other departments with a clerkship in Term 4, would first be asked in writing whether they have a request for a radiology lecture to be added within the clerkship. It was decided that, in line with the requests received, they would be invited to a meeting with the Department of Radiology in order to draw up a detailed schedule.

3. Assist. Prof. Dr. Gökçe İçcan raised the matter of the low number of volunteer faculty members wishing to open an ÖÇM in the 2022-23 Spring term. The Dean's Office reported that the current list consists of those who wished to open an ÖÇM at the start of the 2022-2023 academic year, and that an ÖÇM could only be opened in the spring term from this approved list. However, it was reported that those wishing to open an ÖÇM could be assigned in place of other faculty members who are not opening an ÖÇM, provided they are, where applicable, from the same department. In addition, it was reported that, in particular, newly appointed faculty members would be asked to open an ÖÇM, and that the problem could be resolved in this way. It was reported that, in the 2023-24 academic year, the practice would be adopted of mandatorily assigning at least one faculty member (particularly a newly appointed one) from each department to an ÖÇM. The Dean's Office shared the information that incentivizing practices are needed to increase volunteering, and that, in this regard, taking on a course assignment at an accredited faculty corresponds to 500 points of performance in the BAP.

4. The Term 5 Coordinator raised the matter, and it was discussed, that a student who is retaking the Infectious Diseases clerkship as a resit — with the resit examination date of 13 January 2023 — had

reported being disadvantaged because he/she would start internship training late, and the student's request for a change to the resit examination date. The Dean's Office stated that this situation is contrary to the regulations, and that a special resit examination cannot be arranged for an individual student. However, the Term 6 Coordinator reported that, if the resit examination result becomes known in time and the student passes the examination, the student could be included in the clerkship group starting on 15 January, and that the disadvantage could thereby be remedied.

5. Feedback received from students regarding the examinations of the clerkships carried out at the clinics (that an unstructured oral examination is given, and that although the education guides state that a written examination will also be given, assessment is carried out using only an oral examination) was discussed. It was discussed that, although the education guides state that a written and oral examination is given in some clerkships, only an oral examination is given in some clerkships, and the binding nature of the statements contained in these guides was discussed. The Dean's Office reported that the information in the guides is updated at the start of every academic year and must be carried out as written, but that in the event of a contradiction — also taking into account that disruptions were experienced from time to time regarding the implementation of these guides during the pandemic period — the binding text is the regulation entitled "Süleyman Demirel University Associate and Undergraduate Education-Instruction and Examination Regulation," which contains the statement "examinations may be written, oral, or both written and oral, and/or practical," and that for this reason there is no objection to departments carrying out assessment using only an oral examination. It was emphasized that, in accordance with the decision taken regarding these examinations, it is important for the examination minutes to be kept complete. The Department of Medical Education recalled the decision taken regarding examinations at the MÖTEK April 2019 Meeting (Decision No. 5).

In this decision:

"It has been decided that, for all examinations to be held at our Faculty, the forms listed below shall be prepared and submitted to the Dean's Office archive within a single file.

1. Blueprint table/assessment matrix
2. Question booklets for written examinations; video, audio recording, or examination minutes for oral examinations
3. Optical answer sheets or written papers
4. Referenced answer key
5. End-of-examination evaluation minutes
6. Question objection forms
7. Minutes regarding changes made as a result of objections

It was decided that it would be appropriate for an official letter to be written and information to be provided in order to remind the Departments — particularly those with a clerkship in Terms 4 and 5 — of this decision once again."

6. It was decided that the next meeting would be held on Tuesday, 3 January 2023.

ATTENDANCE

Prof. Dr. Alim KOŞAR — Did not attend
Prof. Dr. Ersin USKUN — Attended
Prof. Dr. Mustafa Özgür PIRGON — Did not attend
Prof. Dr. Münire ÇAKIR — Attended
Prof. Dr. Metin ÇİRİŞ — Attended
Prof. Dr. Duygu KUMBUL DOĞUÇ — Did not attend
Prof. Dr. Pınar ASLAN KOŞAR — Did not attend
Assoc. Prof. Dr. Filiz ALKAYA SOLMAZ — Attended
Assoc. Prof. Dr. Emine Elif ÖZKAN — Attended
Assoc. Prof. Dr. Kanat GÜLLE — Attended
Assoc. Prof. Dr. Kemal Kürşat BOZKURT — Attended
Assoc. Prof. Dr. Dilek BAYRAM — Attended
Assist. Prof. Dr. M. Yusuf TEPEBAŞI — Attended
Assist. Prof. Dr. Gözde BACIK YAMAN — Attended
Assist. Prof. Dr. Fevziye Burcu ŞİRİN — Attended
Assist. Prof. Dr. Giray KOLCU — Did not attend
Assist. Prof. Dr. Melike DOĞAN ÜNLÜ — Did not attend

Assist. Prof. Dr. Dilek ULUSOY KARATOPUK — Did not attend
Assist. Prof. Dr. İlkey ARMAĞAN — Did not attend
Assist. Prof. Dr. Demircan ÖZBALCI — Did not attend
Assist. Prof. Dr. Girayhan ÇELİK — Did not attend
Assist. Prof. Dr. Halil İbrahim BÜYÜKBAYRAM — Did not attend
Assist. Prof. Dr. M. İnci BAŞER KOLCU — Attended
Assist. Prof. Dr. Tuba BAYKAL — Attended
Assist. Prof. Dr. Gökçe İŞCAN — Attended
Assist. Prof. Dr. Kadir BURHAN KARADEM — Attended
Ece AVVURAN (Term 1 Representative) — Attended
Refik E. KARAKULAK (Term 2 Representative) — Did not attend
Umut E. YILDIRIM (Term 3 Representative) — Did not attend
M. Emin AĞIR (Term 4 Representative) — Did not attend
M. Milhan SOYASLAN (Term 5 Representative) — Attended
Kağan TÜRKER (Term 6 Representative) — Did not attend