

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Education Program Evaluation Board (E.P.D.K.)

Meeting Minutes

Meeting Date	19 February 2020
Venue	Meeting Room A, Dean's Office Building

DECISIONS

The Süleyman Demirel University Education Program Evaluation Board (SDÜTF-EPDK) convened on 19 February 2020 in Meeting Room A of the Dean's Office Building under the chairmanship of Prof. Dr. Alim KOŞAR, with the participation of the faculty members of the Department of Thoracic Surgery, the Department of Emergency Medicine, the Department of Anesthesiology and Reanimation, and the majority of the board members. At the meeting:

1. The meeting was opened under the chairmanship of Vice Dean Prof. Dr. Tolga ATAY. The meeting agenda was conveyed. Information was given regarding the Accreditation Board's evaluations and the areas that need to be improved.
2. It was discussed that there are practices actually carried out with/by students in the clinic and in practical applications, and that some of these practices are not included in the course schedule, or that as included, they do not fully correspond to the practices actually carried out.
3. The practices carried out under Evidence-Based Medicine Applications were discussed. It was shared that the purpose of the EBM application is "to give the student the skill of reaching high-level evidence when performing procedures related to the patient / making treatment decisions." It was learned that some departments carry out EBM applications through case discussion/presentation, but that this is not included in the program as an EBM application. It was discussed that these departments need to add these practices to their programs.
4. As part of extending learner-centered practices more broadly, it was discussed that the assignments/tasks given to students need to be shown in the program, and that this practice needs to have a corresponding weight when evaluating the student at the end of the clerkship. The drama activity prepared by all students at the end of the Dermatology clerkship, and by a group of students in the Forensic Medicine clerkship, was given as an example and was agreed to be a good practice. It was also shared, among the good examples, that in the PMR clerkship students prepare their patients and present them in the examination, receiving a grade through this practice. It was shared that other departments could enrich their programs with similar practices (case presentation/role play/small-group work, etc.).
5. It was discussed that the terms "Practical" or "Rounds" used in the course schedule are not sufficient, and that these practices need to be structured in the course schedule and in the clerkship guide. It was noted, for example, that if the clerkship group is divided into groups and these groups take part in different practices, this needs to be clearly shown in the program.
6. It was discussed that the place and time of Independent Structured Study hours need to be determined exactly in the course schedule, and that what the assignment-responsibility-tasks given to students during these hours consist of (in the form of patient preparation, etc.) needs to be explained. It was shared with the other departments, as an example, that the Department of PMR gives students a clerkship logbook at the start of the clerkship for this purpose, that students carry out Independent Structured Study in order to fulfil the practices contained in the clerkship logbook, and that they are subsequently also assessed in the examination on the basis of this logbook. It was shared that departments that wish to do so, if there is a practice/skill they definitely want the student to perform at the end of the clerkship, could implement this in the form of a clerkship logbook.
7. It was discussed that attention needs to be paid to horizontal integration when creating programs, and that related lectures need to be arranged so that they are taught together. It was given as an example that the Department of Forensic Medicine teaches the lecture on "Injuries" first and the assessment of "Torture" afterward.
8. Regarding vertical integration, the Department of Dermatology shared the view that it would be fitting for a lecture on the evaluation of the biopsy by Pathology to be given after the skin-biopsy

lecture. The Department of PMR shared the view that it would be fitting to receive support from the Department of Radiology on musculoskeletal-system radiology, and that space could be allocated in the program for this. It was learned that, at the request of the Emergency Medicine interns, a Forensic Medicine application is carried out within Emergency Medicine, but that it is not included in the program. It was discussed that this constitutes a good example of vertical integration and needs to be included in the program in the form in which it is actually carried out.

9. The Department of PMR shared the view that, regarding clerkship order, students currently go to the Orthopedics clerkship first and the PMR clerkship afterward, that this creates a problem in terms of horizontal integration, and that it would be more appropriate for them to take the PMR clerkship first and the Orthopedics clerkship afterward. It was discussed that the Term 5 Coordinator's Office could make the necessary arrangement in the new academic year.

10. It was discussed that the course schedules and clerkship guides, once revised, need to be forwarded to the Department of Medical Education in their new form so that they can be published on the website.

11. It was discussed that, once the exact day is settled following discussions with the other departments in the program, either Thursday or Wednesday between 15:00-17:00, once every two weeks or once a month, should be set aside as a Management/Coordination hour to be allocated to student activities; it was determined that both days are suitable for the departments' programs.

PROGRAM DEVELOPMENT RECOMMENDATION

1. It would be appropriate for the practices actually carried out with/by students in the clinic and in practical applications to be detailed and included in the course schedule.

2. It would be appropriate for the Evidence-Based Medicine Applications carried out through case discussion/presentation to be clearly included in the course schedule as "Evidence-Based Medicine Application – Case presentations/discussion."

3. As part of extending learner-centered practices more broadly, it would be appropriate for the practices carried out with students in the Dermatology, Forensic Medicine, and PMR clerkships to be included in detail in the clerkship guide (if not already included).

4. It would be appropriate for practices such as practicals/rounds included in the course schedule to be detailed in the course schedule and in the clerkship guide.

5. It would be appropriate for the Evidence-Based Medicine Applications that are carried out by the department but not included in the program to be shown in the course schedule, and for how they are carried out to be explained in detail in the clerkship guide.

6. It would be appropriate for the place and time of the Independent Structured Study hours to be determined exactly in the course schedule, and for the assignment-task management given to students during these hours (in the form of patient preparation, etc.) to be detailed.

7. It would be fitting for departments that wish to do so, if there is a practice/skill they definitely want the student to perform at the end of the clerkship, to implement this in the form of a clerkship logbook.

8. It would be fitting for the course schedules to be reviewed for horizontal integration.

9. It would be fitting for the PMR clerkship to be scheduled before the Orthopedics clerkship.

10. It would be appropriate for the revised course schedules and clerkship guides to be forwarded to the Department of Medical Education in their new form so that they can be published on the website.

11. It would be appropriate for either Thursday or Wednesday between 15:00-17:00 (the exact day to be notified by the Dean's Office once settled) to be set aside in the program as a Management/Coordination hour for organizing student activities.

ATTENDANCE

Prof. Dr. Alim KOŞAR (Dean) — Attended

Prof. Dr. Ersin USKUN (Chair of the EPDK) — Attended

Assist. Prof. Dr. Giray KOLCU (Department of Medical Education) — Attended

Assist. Prof. Dr. İnci KOLCU (Department of Medical Education) — Attended

Assoc. Prof. Dr. Selma KORKMAZ (Term 5 Coordinator) — Attended

Prof. Dr. İsa DÖNGEL (Department of Thoracic Surgery) — Attended

Assist. Prof. Dr. H. Hakan ARMAĞAN (Department of Emergency Medicine) — Attended

Assoc. Prof. Dr. Filiz ALKAYA SOLMAZ (Department of Anesthesiology and Reanimation) — Attended