

SÜLEYMAN DEMİREL UNIVERSITY
FACULTY OF MEDICINE
Education Program Evaluation Board (E.P.D.K.)

Meeting Minutes

Meeting Date	13 February 2020
Venue	Meeting Room A, Dean's Office Building

DECISIONS

The Süleyman Demirel University Education Program Evaluation Board (SDÜTF-EPDK) convened on 13 February 2020 in Meeting Room A of the Dean's Office Building under the chairmanship of Prof. Dr. Ersin USKUN, with the participation of the board members and the faculty members of the Department of Internal Medicine. At the meeting:

1. It was determined that the Course Program was missing from the Clerkship Guide for the Internal Medicine Clerkship of Term [illegible], accessed via the SDU Faculty of Medicine > Education - Education Guide 2019-2020 Course Program tab, and that the course program found in the groups' link was not up to date. It was determined that the course program updates made in 2019 had not been sent to the Department of Medical Education, and that for this reason the up-to-date version could not be published on the website. It was decided that the necessary improvements would be made on the basis of the up-to-date version of the Course Program, and that the final version would be sent to the Department of Medical Education for publication on the website.
2. It was reported that there were differences in practice regarding the conduct of the courses included in the current program. It was decided that the program as actually implemented would be put into written form.
3. It was decided that the place and time of the Independent Structured hours in the course program would be determined precisely, and that the management of the assignments/tasks given to students during these hours (such as patient preparation, etc.) would be detailed.
4. It was decided that Evidence-Based Medicine Practice would be added to the course program, and that a faculty member would be assigned and placed in the program for this purpose.
5. It was decided that the relevant topics in the course program would be rearranged so as to follow one another, in order to improve horizontal integration.
6. It was discussed that, since topics such as Respiratory System Examination and Nervous System Examination are taught by the relevant departments in Term 5, and are also covered within Physical Examination in Internal Medicine, these topics could in fact be requested from the relevant departments and taught within the Term 4 Internal Medicine clerkship.
7. It was stated that there were problems regarding students' attendance at clerkships.
8. Information was given on how structured oral examinations could be conducted.
9. It was shared that written examinations could be administered by uploading them to the electronic system, and that this would be convenient in terms of obtaining an assessment matrix.
10. It was considered appropriate that, once the exact day is finalized after discussions with the other departments, the hours between 15:00 and 17:00 on either Thursday or Wednesday each week be reserved as a Management/Coordination hour for student activities.

PROGRAM DEVELOPMENT PROPOSAL

1. It would be appropriate for the course program to appear on the website in written form, in its current, actually implemented version, and for the up-to-date version to be sent to the Department of Medical Education.
2. It would be appropriate for the relevant topics in the course program to be rearranged so as to follow one another, in order to improve horizontal integration.
3. It would be appropriate for the place and time of the Independent Structured hours to be determined precisely and shown in the course program. It would be appropriate for the management of the assignments/tasks given to students during these hours (such as patient preparation, etc.) to be detailed in the clerkship guide.

4. It would be appropriate to add Evidence-Based Medicine Practice to the course program.
5. It would be appropriate for the hours between 15:00 and 17:00 on either Thursday or Wednesday each week (the exact day to be announced by the Dean's Office once finalized) to be reserved as a Management/Coordination hour for organizing student activities.

ATTENDANCE

Prof. Dr. Tolga ATAY — Attended
Prof. Dr. Münire ÇAKIR — Attended
Prof. Dr. Ersin USKUN — Attended
Assist. Prof. Dr. Giray KOLCU — Attended
Prof. Dr. Altuğ ŞENOL — Attended
Prof. Dr. Mehmet ŞAHİN — Attended
Prof. Dr. Barış AFŞAR — Attended
Prof. Dr. Rengin E. AFŞAR — Attended
Prof. Dr. Bülent ÇETİN — Attended
Assoc. Prof. Dr. Hakan KORKMAZ — Attended
Assist. Prof. Dr. Seyfullah KAN — Attended
Assist. Prof. Dr. Demircan ÖZBALCI — Attended
Assist. Prof. Dr. Atalay DOĞRU — Attended
Assist. Prof. Dr. Emine Güçhan ALANOĞLU — Attended